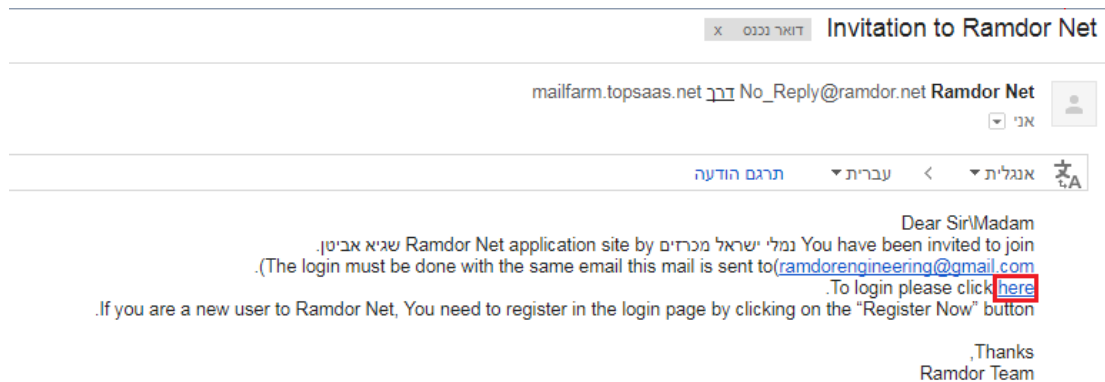


## 1. Registration

Click the "here" link in the invitation email



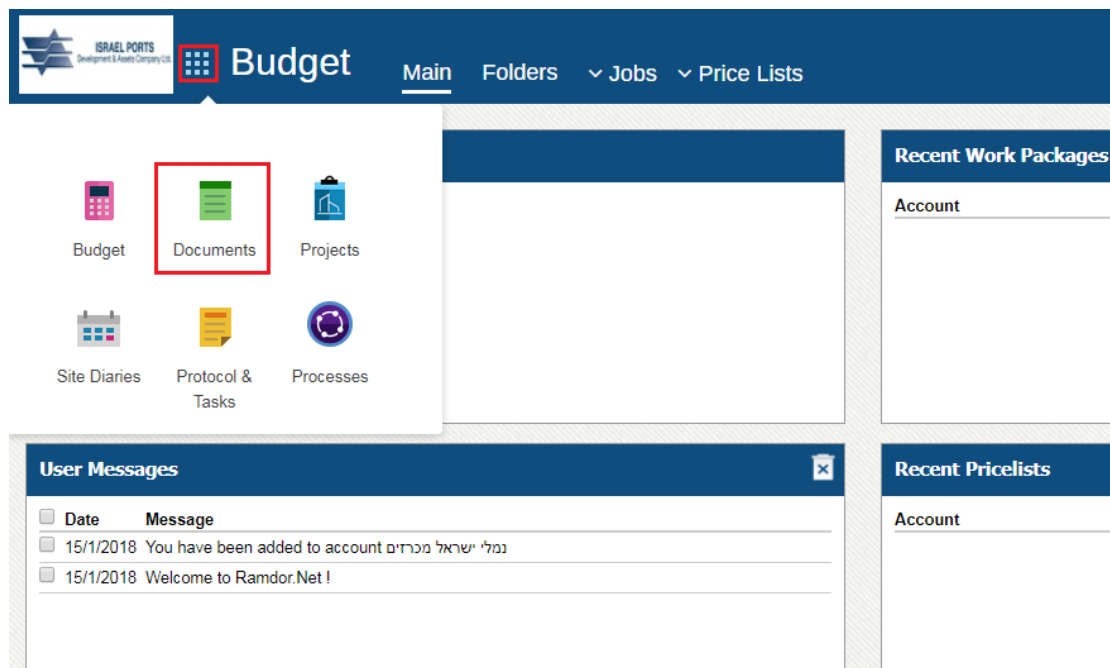
Fill out all the required fields

**New User**

User Name	<input type="text" value="ramdorengineering@gmai"/>
* Password	<input type="password"/> <small>At least 6 characters, 1 number and both lower and uppercase letters</small>
Please type password again	<input type="password"/>
* First Name	<input type="text" value="jack"/>
* Last Name	<input type="text" value="fridman"/>
* Company	<input type="text"/>
Job title	<input type="text"/>
* Telephone	<input type="text"/>
mobile phone	<input type="text"/>
Fax	<input type="text"/>
Id number	<input type="text"/>
* Address	<input type="text"/>
* City	<input type="text"/>
ZipCode	<input type="text"/>
Time Zone	<input type="text" value="(GMT+02:00) Jerusalem"/>
Language	<input type="text" value="English"/>
<input checked="" type="checkbox"/> I have read and i approve the <a href="#">license</a> agreements	
<input type="button" value="Create user"/> <input type="button" value="Close"/>	

## 2. tender documents

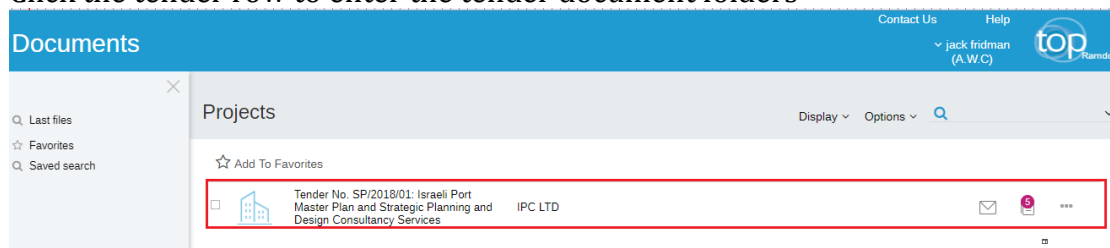
in the home screen choose the "apps icon" and then choose "documents"



The screenshot shows the Ramdor.Net home screen. At the top, there is a navigation bar with the 'Budget' menu open, showing options for 'Main', 'Folders', 'Jobs', and 'Price Lists'. Below the navigation bar, there is a grid of application icons. The 'Documents' icon, which is a green document with a white checkmark, is highlighted with a red box. Other icons include 'Budget', 'Projects', 'Site Diaries', 'Protocol & Tasks', and 'Processes'. To the right of the grid, there are sections for 'Recent Work Packages' and 'Recent Pricelists', both with an 'Account' dropdown. At the bottom, there is a 'User Messages' section with a table of messages.

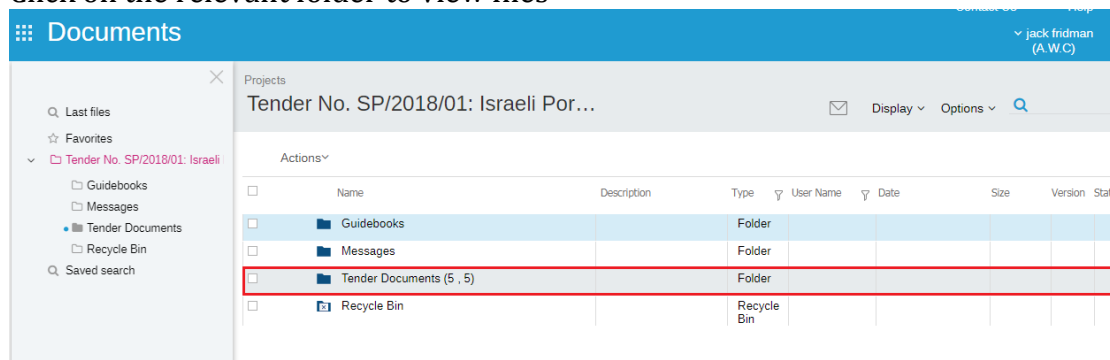
Date	Message
15/1/2018	You have been added to account מרכזים ישראל בע"מ
15/1/2018	Welcome to Ramdor.Net !

Click the tender row to enter the tender document folders



The screenshot shows the 'Documents' view in Ramdor.Net. The left sidebar contains navigation options like 'Last files', 'Favorites', and 'Saved search'. The main area shows a list of documents under the 'Projects' section. A row for 'Tender No. SP/2018/01: Israeli Port Master Plan and Strategic Planning and Design Consultancy Services' is highlighted with a red box. The row includes a folder icon, the document title, the company name 'IPC LTD', and action icons for email, print, and more options.

Click on the relevant folder to view files



The screenshot shows the 'Documents' view in Ramdor.Net. The left sidebar contains navigation options like 'Last files', 'Favorites', and 'Saved search'. The main area shows a list of folders under the 'Projects' section. A folder named 'Tender Documents (5, 5)' is highlighted with a red box. The folder list includes 'Guidebooks', 'Messages', 'Tender Documents (5, 5)', and 'Recycle Bin'.

Name	Description	Type	User Name	Date	Size	Version	Status
Guidebooks		Folder					
Messages		Folder					
Tender Documents (5, 5)		Folder					
Recycle Bin		Recycle Bin					

### View and download

Right click on a document row will enable to view and download the file

Tender No. SP/2018/01: Israeli Port...

### Tender Documents

Display Options

Create Order Actions

Name	Description	Type	User Name	Date	Size	Version	Status
Appendix B- MasternlanFinalVersion2006.pdf	Appendix B	pdf	מנהל מערכת מכרזים	11/01/2018 09:14	7MB	1	
Appendix Request F	Appendix D	pdf	מנהל מערכת מכרזים	11/01/2018 09:14	801KB	1	
Contract.p	Appendix C	pdf	מנהל מערכת מכרזים	11/01/2018 08:12	438KB	1	
Forms.pdf	Appendix A- Bidding Forms	pdf	מנהל מערכת מכרזים	14/01/2018 07:28	432KB	1	
Master pla	Tender documents	pdf	מנהל מערכת מכרזים	11/01/2018 07:57	490KB	1	

## File upload

Enter the relevant folder and choose **"upload file"**

Projects > Tender No. SP/2018/01: Israeli Port...

### Messages

Display Options

Upload File Create Order Actions

Name	Description	Type	User Name	Date	Size	Version	Status
------	-------------	------	-----------	------	------	---------	--------

Choose the **"click or drag box"**, select the relevant file and click **"confirm"**

Upload files
✕

Tender No. SP/2018/01: Israeli Port Master Plan and Strategic Planning and Design Consultancy Services

Destination folder: > Messages Cc Bcc

To: \_\_\_\_\_

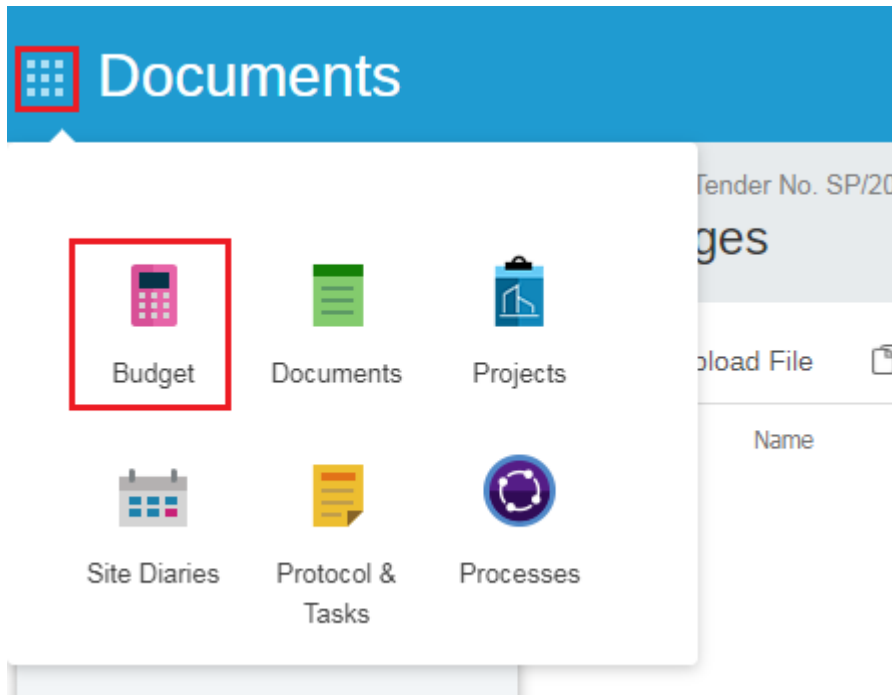
Message

Click or drag and drop to upload files

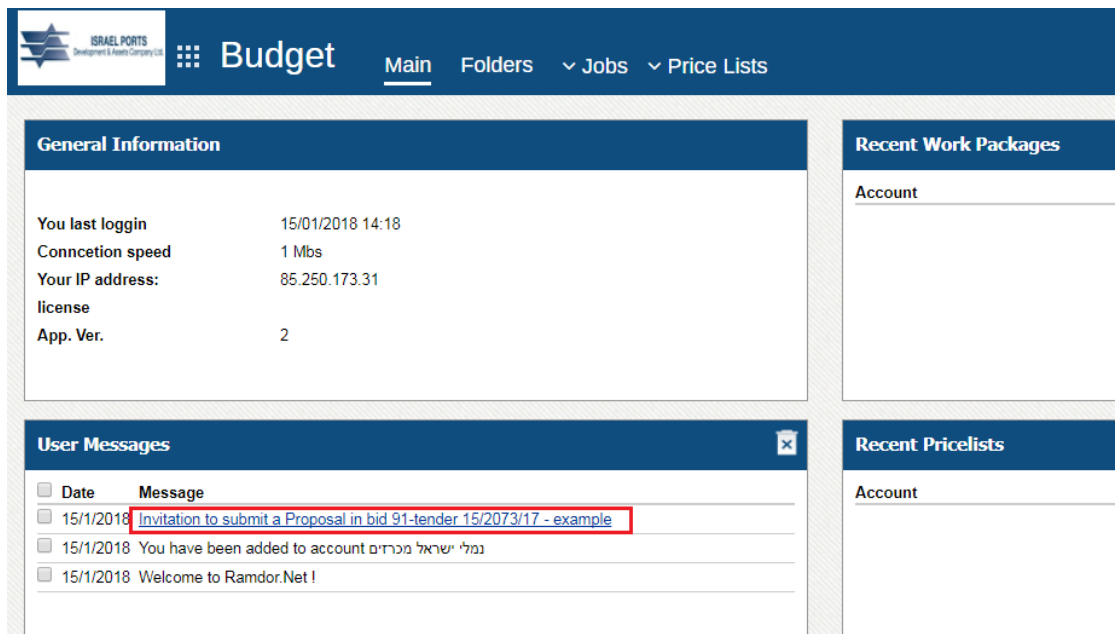
Cancel Confirm

### 3. price proposal

Click on the "apps icon" and select "budget"



Click on the tender invitation link



**General Information**

You last login	15/01/2018 14:18
Connction speed	1 Mbs
Your IP address:	85.250.173.31
license	
App. Ver.	2

**User Messages**

Date	Message
15/1/2018	<a href="#">Invitation to submit a Proposal in bid 91-tender 15/2073/17 - example</a>
15/1/2018	You have been added to account מנמלי ישראל מכרזים
15/1/2018	Welcome to Ramdor.Net !

**Recent Work Packages**

Account

**Recent Pricelists**

Account

Except the tender terms:

**Ramdor Net**

Do you agree to the tender 15/2073/17 - example bid terms?

**Ok** **Cancel**

Choose the private key option

**Ramdor Net**

This bid is encrypted with smart card or private key.  
If you have a smart card please insert it and press "Smart card".  
If you want to use private key, than please click on "Create key" and select a secure place to store it.  
Be aware you can only view this bid with a Smart card or Private key!

**Smart card** **Private key** **Cancel**

Keep the privet key file till the tender ends. Every time you login in again, you will be required to upload the privet key file.

When re-login the tender choose "**confirm**"

**Ramdor Net**

Please select the private key

**Confirm** **Create new** **Cancel**

Click on the highlighted option and choose the privet key file

**בחירת קובץ** לא נבחר קובץ **Cancel**

In case you do not have the key file, choose "**create new**"

\* note, regenerating a key file will delete any an submitted proposal.

In the current proposal column, type a number in the price Column

1 - tender 15/2073/17 - example - Time to end:20:47:43

My Proposal

No.	Ref#	Description	Measurement unit	Qty	Last Proposal			Current Proposal		Total
					Price	Discount	Total	Price	Discount	
91		tender 15/2073/17 - example								16,752.13
1		lot 01								16,752.13
1		chapter 01						8.00		16,752.13
01.01.01.001			Lampsun	26				450.34		11,708.84
01.01.01.002			Unit	1				6,500.00		6,500.00

**Required appendix and forms**

Click on the "tasks list" icon

ISRAEL PORTS Development & Assets Company Ltd

Budget Main Folders Jobs Price Lists

91 - tender 15/2073/17 - example - Time to end:20:18:15

Proposal Send Proposal Bid details **Tasks List** Expand/Col lapse Print Interfaces

No.	Ref#	Description	Measurement unit	Qty
-----	------	-------------	------------------	-----

Right click on each row and select "upload file" and then click on the highlighted option

ProcessTasks

#	<input type="checkbox"/>	Description	Mandate	Warning Type	Received	DateReceived	File Name
1	<input type="checkbox"/>	Appendix A- Bidding Forms	<input type="checkbox"/>	Warning	<input type="checkbox"/>		
2	<input type="checkbox"/>	נספח 1	<input checked="" type="checkbox"/>	Lock	<input type="checkbox"/>		Upload File
3	<input type="checkbox"/>	נספח 2	<input checked="" type="checkbox"/>	Lock	<input type="checkbox"/>		
4	<input type="checkbox"/>	Bidding form A- Letter of Tender	<input checked="" type="checkbox"/>	Lock	<input type="checkbox"/>		
5	<input type="checkbox"/>	Bidding form B- Professional Experience	<input checked="" type="checkbox"/>	Lock	<input type="checkbox"/>		
6	<input type="checkbox"/>	Bidding form C- Composition of Planning Team and Team Members CV's	<input checked="" type="checkbox"/>	Lock	<input type="checkbox"/>		
7	<input type="checkbox"/>	Bidding form D- Proposed Master Plan Methodology	<input checked="" type="checkbox"/>	Lock	<input type="checkbox"/>		
8	<input type="checkbox"/>	Bidding form E- Organization and	<input checked="" type="checkbox"/>	Lock	<input type="checkbox"/>		

Confirm Cancel Download Combine PDF

ProcessTasks

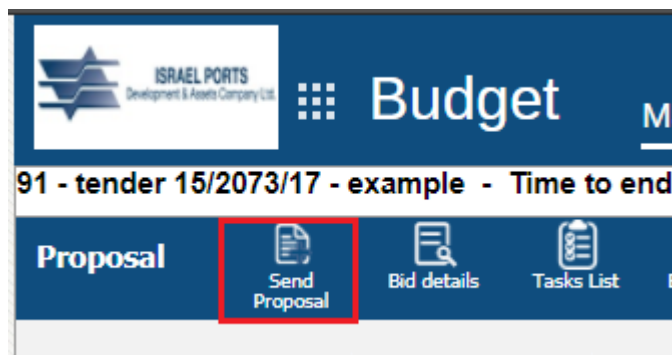
#	<input type="checkbox"/>	Description	Mandato	Warning Type	Received	DateReceived	File Name
1	<input type="checkbox"/>	Appendix A- Bidding Forms	<input type="checkbox"/>	Warning	<input type="checkbox"/>		
2	<input type="checkbox"/>	נספח 1	<input checked="" type="checkbox"/>	Lock	<input type="checkbox"/>		
3	<input type="checkbox"/>	נספח 2	<input checked="" type="checkbox"/>	Lock	<input type="checkbox"/>		
4	<input type="checkbox"/>	Bidding form A- L Tender	<input type="checkbox"/>	Warning	<input type="checkbox"/>		
5	<input type="checkbox"/>	Bidding form B- Professional Experience	<input type="checkbox"/>	Lock	<input type="checkbox"/>		
6	<input type="checkbox"/>	Bidding form C-	<input checked="" type="checkbox"/>	Lock	<input type="checkbox"/>		

Dialog box:  לא נבחר קובץ  בחר קבצים

After uploading all the required files select "**confirm**"

### Proposal submission

Once you've finished uploading the files and typing your proposal, Submit your proposal. Choose "**send proposal**"



Notification will show the amount of your proposal and the amount of files uploaded.